



ACE

Engineering College

An Autonomous Institution

Ghatkesar (M), Medchal (D), Hyderabad, Telangana State-501 301

(NBA Accredited B.Tech Courses Accredited NAAC with A Grade 3.20 CGPA)

website: www.aceec.ac.in

ACEEC/IQAC/2025-26/Minutes/04

Date: 22.04.2026

Minutes of Meeting & Action Taken Report

The Internal Quality Assurance Cell (IQAC) meeting of ACE Engineering College was conducted on 22-04-2026 from 11:00 AM to 01:00 PM in offline mode at the General Secretary's Chamber. The meeting was chaired by the IQAC Chairman and attended by Shri Y. V. Gopala Krishna Murthy, General Secretary, and Shri T. V. Devi Prasad, Head - Placements, IIIT Hyderabad, who participated as an external member, along with all IQAC members. No members were absent. The meeting was convened to deliberate on quality enhancement initiatives and institutional development in alignment with NBA requirements.

Agenda of the Meeting

1. Strengthening Academic and Administrative Processes
2. Industry-Oriented Curriculum Development
3. Enhancing Research, Infrastructure, and Governance
4. Role of Alumni and Value-Added Programs
5. Establishment of Statistical Cell and AQAR Coordination
6. Monthly Review and Documentation Practices
7. NAAC Accreditation Preparation

Proceedings of the Meeting:

The meeting commenced with a welcome address by the General Secretary, Shri Y. V. Gopala Krishna Murthy, who welcomed all members and the distinguished external IQAC member, Shri T. V. Devi Prasad.

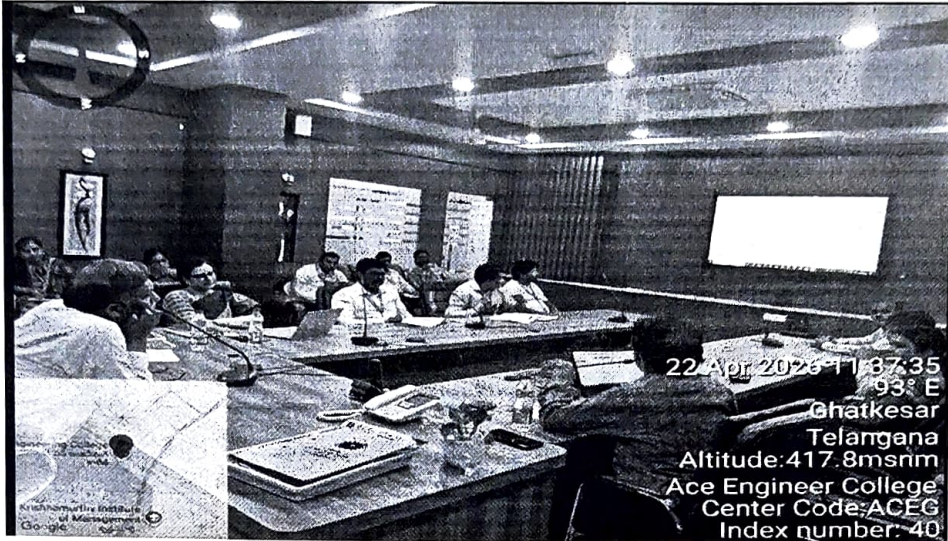
Shri T. V. Devi Prasad provided valuable insights on institutional quality enhancement and emphasized structured improvements aligned with NAAC requirements.

Key Deliberations:

1. **Curriculum Development:**
Departments must revise curriculum to include industry-relevant tools, internships, and project-based learning aligned with current market needs.
2. **Teaching-Learning Process:**
Focus on outcome-based education (OBE), continuous assessment, and ICT-enabled teaching.
3. **Library Enhancement:**
 - Increase access to digital resources (Scopus, WoS, IEEE, Springer).
 - Introduce student usage tracking and feedback-based improvement.
4. **Research & Development:**
Encourage faculty publications in Scopus/WoS journals and promote funded research proposals.
5. **Alumni Engagement:**
 - Develop a structured alumni database.
 - Conduct alumni talks, mentorship programs, and placement support initiatives.
6. **Value-Added Programs:**
Introduce certification courses (NPTEL, Coursera, industry certifications) for skill enhancement.
7. **Statistical Cell & AQAR:**
 - Establish a Statistical Cell for centralized data management.
 - Appoint AQAR Coordinator for systematic NAAC documentation.
8. **Intranet Enhancement:**
Upgrade intranet modules to include:
 - Placements
 - Alumni tracking
 - Examination data
 - Sports activities
9. **Newsletter Publication:**
Monthly newsletter to include academic activities, research output, student achievements, and events.
10. **Faculty Induction Program (FIP):**
Proper documentation and reporting of all induction and training programs.
11. **Governance:**
Proposal discussed for appointing Director – Student Affairs for better student coordination.

Action Items:

S.No	Action Item	Responsible	Deadline	Deliverables	Status
1	Curriculum restructuring with industry inputs	HoDs	15 Days	Updated syllabus with industry components	Pending
2	Establish Statistical Cell	Management	1 Month	Functional data management system	Pending
3	Appointment of AQAR Coordinator	Management	2 Week	Official order to be issued	Pending
4	Monthly Newsletter publication	All Departments	Every Month	Newsletter report	Ongoing
5	Strengthen Alumni Engagement	Alumni Cell	1 Month (initial setup)	Alumni database & activity report	Ongoing
6	Intranet Enhancement	IT Cell	1 Month	1.Placement dash board 2.Alumini updates 3.Sports Activities 4.Examination branch updates	Pending
7	Conduct Monthly IQAC Meetings	IQAC	Monthly	Meeting reports	Ongoing
8	Documentation of FIP Programs	Departments	Continuou s	Reports & records	Ongoing



IQAC Members Present

NAAC Category	Suggested Name(s)	Department / Org	Role	Signature
Management Representative	Sri. Y.V.Gopala Krishna Murthy	General Secretary, YSMES	Member	
Chairperson	Dr. N. Sudhakar Reddy	Principal	Chairman	
IQAC Coordinator (Member Secretary)	Dr. R. Suresh	HOD - CSE(DS)	Coordinator	
Senior Administrative Officers				
1	Mrs.Mamatha Rao Pasumarthi	Director - HR, Administration & Operations	Member	 22/4/2026
2	Dr. M. Srinivas Rao	Controller of Examinations	Member	 22/4/2026
Faculty				
1	Dr. Y. Chakrapani (Senior Professor)	Dean, ECE	Member	
2	Dr. G.Lingaiah	CSD	Coordinator	
3	Dr.Atul Kumar	CSM	Member	
4	Mr.Ranjith	CSM	Member	
5	Dr.Suneetha	ECE	Member	
6	Mrs.P.Swaroopa	CSO	Member	
7	Mrs.Srivatsa Alivelu Mangatayi	CSO	Member	
8	Dr.T.Naresh	CE	Member	
9	Dr.M.Narender	CSE	Member	
10	Dr.Sri Sudha	CSE	Member	
11	Dr.Srinannarayana	EEE	Member	
12	Dr. Nitin Kumar M	ME	Member	
13	Dr. Sreedevi	Mathematics	Member	
14	Mrs.Rajani Rai	Physics	Member	

Y.Durga prasad

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15	Dr.Korivi Ramaraju	Chemistry	Member	<i>Dr. Korivi Ramaraju</i>
16	Dr.Ganesh Chakravarthi	MS	Member	<i>Dr. Ganesh Chakravarthi</i>
17	Dr. Rajender Reddy	English	Member	<i>Dr. Rajender Reddy</i>
Employer / Industry Representative				
1	Mr.T.V.Devi Prasad	Head Placements IIIT Hyderabad	Member	<i>Mr. T.V. Devi Prasad</i>
2	Mrs. M. Divya Vani	Senior Consultant, "Cappgemini"	Member	
Alumni Representatives				
1	Mr.Pulipampula Arun	Hyundai Motor India Engineering Pvt.Ltd.,	Member	
2	Ms. Pannala Sai Manasa	Software Engineer, TCS (Alumni)	Member	
3	Ms. Koganti Lakshmi Durga	Tech Consultant, CISCO (Alumni)	Member	
Student Representatives				
1	G.Loka Harika	Final Year B.Tech Student ECE	Member	
2	Gunturi Venkata Sri Raghavendra	Pre-final Year B.Tech Student CSM	Member	
Local Society / Community Member				
1	Dr.L.V.N. Prasad	Educationist	Member	
2	Dr.Ch.Balakrishna	NGO	Member	

Conclusion

The meeting concluded with a strong emphasis on structured documentation, accountability, and timely execution of tasks to meet NAAC accreditation standards.

Vote of Thanks

The meeting concluded with a vote of thanks proposed by the IQAC Coordinator, expressing gratitude to the Chairperson, distinguished external member, and all participants for their valuable inputs and active participation.

[Signature]
IQAC Coordinator

[Signature]
IQAC-Chairman