



ACE Engineering College

AUTONOMOUS INSTITUTION

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ACEEC/IQAC/Revised Circular/APR/02

Date 02.05.2026

CIRCULAR

The Agenda for 1st IQAC Meeting

Date: 04/05/2026

Time: 11:30 AM

Venue: Zoom Meeting

Meeting Link:

<https://aceenggacademy.zoom.us/j/82122179112?pwd=n3qJB84wyn5vTPVQhkXC1wWH3xDbds.1>

Passcode: 558956

Respected Sir/Madam,

The agenda items for the 1st IQAC Meeting are proposed as follows:

1. **Welcome Address and Introduction of Members**
 - Formal introduction of all internal and external IQAC members.
 - Briefing on roles and responsibilities of IQAC as per NAAC guidelines.
2. **Constitution of IQAC & Ratification of Composition**
 - Presentation of IQAC composition as per UGC/NAAC norms.
 - Ratification/Approval of the committee by the Chair.
3. **Briefing on IQAC Objectives, Functions & NAAC Framework**
 - NAAC mandate, seven assessment criteria, and key indicators.
 - Role of IQAC in institutional quality sustenance and enhancement.
4. **Review of Previous Accreditation Status & Recommendations**
 - Brief on last NAAC/NBA grade and validity.
 - Discussion on peer team recommendations and action plan to address gaps.
5. **Planning for AQAR 2025–2026**
 - Overview of AQAR format and data requirements.
 - Allocation of seven criteria among members and finalization of coordinators.
 - Timeline for data collection, validation, and submission.
6. **Key Quality Initiatives & Immediate Action Points**
 - Expediting UGC–DTU related work under A6 (IQAC).
 - Academic and Administrative Audit: scope, committee, and schedule.
 - Fixing responsibilities and timelines for the above activities.
7. **Status Review of Institutional Quality Processes**
 - Academic Calendar, Teaching–Learning, and Evaluation.
 - Feedback System from stakeholders.
 - Research, IPR, Consultancy, and Faculty Development initiatives.

